

ChicagoLand Glider Council

Director

Responsibilities

Revised April 1991



President

Preside over each monthly meeting. Coordinate monthly meeting program. Assist other offices in their respective responsibilities. Call board of Directors meetings as necessary. Uphold Council's goals and bylaws.

Vice-President

Preside of monthly meeting in President's absence. Attempt to maintain and increase Council membership. Bring refreshments to each monthly meeting. Develop monthly meeting programs.

Treasurer

Maintain Council checking account. Maintain savings account. Direct investment strategy. Receive dues and disburse payments for Council authorized business. Provide new members and renewed members names to the person who is maintaining Council membership list.

Secretary

Make informal record of monthly meetings. Publish and mail monthly newsletter (October through April) to be in member's hands on or about one week prior to schedule monthly meetings. If possible, publish mid-summer edition of newsletter to be in member's hands about the last week of June. Archive copies of all Council newsletters and other significant publications.

Directors

Maintain continuity of Council business and goals by the use of wise and experience counsel to other directors.

Past-President

As director assume that business started during his/her term is brought to a satisfactory conclusion by discussion with current officers. Maintain Council continuity of purpose and goal.